



# Carroll County Board of Elections



1135 Business Parkway South, Suite 60, Westminster, MD 21157  
**Mailing Address:** PO Box 3191, Westminster, MD 21158

**Phone:** (410) 386-2080  
**Email:** [ccboe@carrollcountymd.gov](mailto:ccboe@carrollcountymd.gov)  
**Website:** [elections.carrollcountymd.gov](http://elections.carrollcountymd.gov)

Carroll County Board of Elections  
Board Minutes  
December 17, 2025

## **Present**

### *Board*

Samuel Foster, President, in person  
Karen Donaldson, Vice-President, in person  
Mitch Edelman, Secretary, in person  
Gina Miller, Member, in person  
Ben Watson, Member, in person

### *Staff*

Erin Perrone, Election Director, in person  
Jennifer Bartholow, Deputy Director, in person  
Kimberly Bullock-Jones, Election Program Supervisor II, virtual  
Mia Faber, Election Program Supervisor, virtual

### *Public*

Corynne Courpas, Carroll County Democratic Central Committee, in person  
Cheryl Steinbacher, League of Woman Voters, Carroll County, in person

### *Absent*

Jay Gullo, Attorney

## **Call to Order & Declaration of Quorum**

Ms. Donaldson announced that she would be assisting Mr. Foster with the meeting. Ms. Donaldson called the meeting to order at 10:00 am and declared a quorum was present.

## **Welcome**

Ms. Donaldson welcomed the members of the public who were in attendance, Ms. Courpas and Ms. Steinbacher.

## **Additions to the Agenda**

Ms. Donaldson asked if any there were any additions to the agenda. There were no additions to the agenda.

## **Approval of Minutes**

The Board approved the minutes from the November 19, 2025, meeting on a motion from Mr. Edelman, seconded by Mr. Foster. The motion carried unanimously.

## **Correspondence**

Ms. Donaldson asked if there were any correspondence to share. There were none.

### **Attorney Report**

There was no Attorney Report in Mr. Gullo's absence.

### **Election Director's Report**

#### **Public Information Requests**

- Nothing to report

#### **Important Meetings and Events**

- December 18<sup>th</sup> – Erin & Jen – SBE/LBE Collaboration Meeting @ 10 am
- ~~December 18<sup>th</sup> – Erin – Internal Election Director Meeting @ 11:45 am~~
- December 18<sup>th</sup> – Erin - State Board Meeting – Approval of Election Plan @ 1 pm
- December 25<sup>th</sup> – Holiday – Christmas – Office Closed
- January 1<sup>st</sup> – Holiday – New Year's Day – Office Closed
- January 19<sup>th</sup> – Holiday – MLK, Jr Day – Office Closed
- January 20<sup>th</sup> – Erin & staff – MAEO Meeting @ 10 am
- January 20<sup>th</sup> – Erin & Jen – Budget Meeting with County @ 3 pm
- January 21<sup>st</sup> – Erin & Jen – Monthly Board Meeting @ 10 am

#### **Candidate Filing – 2026 Gubernatorial Election**

- Encourage candidates to make an appointment via our website
- Deadline to file is Tuesday, February 24, 2026, at 9 pm
- Candidates who have filed can be found on SBE's website at [https://elections.maryland.gov/elections/2026/Primary\\_candidates/index.html](https://elections.maryland.gov/elections/2026/Primary_candidates/index.html)

#### **Voter Registration**

- Monthly statistical reports are available on our website. The link to the reports is <https://elections.carrollcountymd.gov/monthlyStats.aspx>.
- Day to day electronic batches and processing mail

<b>As of 11/30/2025</b>	<b>DEM</b>	<b>REP</b>	<b>UNA &amp; OTHER</b>	<b>TOTAL</b>
<b>Active Voters</b>	<b>33,039</b>	<b>64,596</b>	<b>34,193</b>	<b>131,828</b>
<b>Inactive Voters</b>	<b>1,388</b>	<b>2,752</b>	<b>1,749</b>	<b>5,889</b>
<b>TOTAL</b>	<b>34,427</b>	<b>67,348</b>	<b>35,942</b>	<b>137,717</b>

#### **Election Judges**

- *Election Judges' Manual* – complete customizations, Erin will approve, SBE will approve and then they can be printed
- Begin assigning election judges for early voting & election day, waiting for 2026 tax paperwork to become available

### **IT/Warehouse**

- Monthly maintenance; charging
- Relabeling voting equipment for the primary election; customizing for each polling place and early voting center

### **Voter Outreach Events**

- Nothing to report

### **Personnel**

- Holiday Party – after the meeting on Wednesday, December 17 – out to lunch
- PEPs – due by mid-January; conducted by Erin, Jennifer and Mia
- “I Voted Sticker Contest”

### **County Government**

- FY27 Budget – Presented for approval under New Business

### **2026 Board Meetings**

- January 21, 2026
- February 18, 2026
- March 18, 2026
- April 15, 2026
- May 20, 2026

### **2026 Gubernatorial Elections – Important Dates**

- Pre-Election Day MIB Canvass – Monday, June 1, 2026
- Primary Advanced Deadline to Register – Tuesday, June 2, 2026
- Primary Early Voting – Thursday, June 11 through Thursday, June 18, 2026
- Primary Election – Tuesday, June 23, 2026
- MIB Canvass 1 – Thursday, June 25, 2026
- Provisional Canvass – Wednesday, July 1, 2026
- MIB Canvass 2 & Certification – Monday, July 6, 2026
- Pre-Election Day MIB Canvass – Tuesday, October 13, 2026
- General Advanced Deadline to Register – Tuesday, October 13, 2026
- General Early Voting – Thursday, October 22 through Thursday, October 29, 2026
- General Election – Tuesday, November 3, 2026
- MIB Canvass 1 – Thursday, November 5, 2026
- Provisional Canvass – Thursday, November 12, 2026
- MIB Canvass 2 & Certification – Friday, November 13, 2026

### **Unfinished Business**

There is no unfinished business.

**New Business**

Ms. Perrone presented the FY27 Budget. After the presentation, Ms. Perrone offered to answer any questions. Ms. Donaldson requested a motion to approve the budget. Mr. Foster moved to approve the budget and Mr. Watson seconded the motion. The motion passed unanimously.

**Disclosure of Campaign Contributions**

There are currently no campaign contributions to share.

**Date of Next Meeting**

The next scheduled meeting is Wednesday, January 21, 2026, at 10 am.

**Adjournment**

The motion for adjournment was made at 10:18 am by Mr. Watson and seconded by Mr. Edelman. The motion passed unanimously.